

**Westboro School Council  
Meeting Minutes  
February 17,2021**

**Welcome and Introductions:**

Called to order at 6:30pm (Kim Scott)

**Present:**

Karry Biri, Don Irwin, Shelby Labrecque, Mike Lastiwka, Theresa Mackenzie, Courtney Richard, Kim Scott, Jacquie Surgenor, Erin Tomkins, Desiree Williams

**Approval of Agenda:**

The agenda was amended to have Jacquie present ASCA Report/AGM after the Logos and COSC Report by Theresa. Motion made by Courtney Richard, seconded by Karry Biri. All in favour "YES"

**Adoption of previous regular meeting minutes:**

The minutes did not go out with the agenda so they could not be reviewed. They were tabled until next meeting

**Treasurer Report:**

Desiree presented the treasurer report. We are in a good financial place. At the end of January there was a little over \$20,000 in the bank. Desiree was given a box of papers from the previous board and is in the process of going through it. There was a bag of cash that was given back that is from the hot lunch in March of 2020 that was not done. The money that was requested to be returned to parents has been, in theory, but there is still \$500 or so that needs to be reconciled. There is the possibility of having an executive meeting to discuss what to do with it and then bring the recommendation back to the parents.

**Logos Report:**

Theresa Mackenzie gave the following Logos report

Logo's had a meeting last week.

Chapels are Virtual in Google Meets

An email has been sent in regards to memberships and it is also available on the website. The president, Michael Schnell, has done a video on the promotion of the Logo's program. It is available on Facebook page as well on the EIPS website.

Any Logos questions/support requested by staff, please send requests to Theresa

([westbororep@elkisland.ca](mailto:westbororep@elkisland.ca))

### **COSC Report:**

Theresa Mackenzie gave the following COSC report:

At the February meeting it was presented that EIPS is considering a Technology fee. It will be brought up in the trustee report.

There was discussion about the ASCA conference and that schools should send a representative. On the ASCA website there is a bunch of informative sessions that you can attend virtually.

### **ASCA Report:**

Jacquie gave the following report

Alberta School Councils Association conference and Annual General Meeting will be held virtually at the end of April. It is important for Westboro to send a voting representative to the AGM. ASCA is a member driven advocacy organization. Any member can propose an advocacy resolution to be discussed and voted on at the AGM. Policies which are passed become part of the advocacy which ASCA advocates to the Minister, partners and the Ministry of Education.

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### **Trustee Report:**

Don Irwin attended the meeting and gave the following report:

Welcome to winter in central Alberta. Hope you are all keeping warm and well.

Budget - this Year and Next

One of the primary roles of the board is to plan and monitor budgets. This year's budget is very tight although we are seeing some reduced expenditures for Covid related costs which we can put into a reserve for next year.

Next year's budget will be announced on February 25 and we expect it to be very tight again. I hope you all had the chance to read the excellent letter that our chair Trina Boymook sent out to parents yesterday. Trustees will be having extra meetings in March to finalize our budget for 2021/ 2022.

School Fees Parameters

In January we set the parameters for fees for next year. Your Council will be discussing these in January or February.

### Technology fee

The Division is contemplating implementing a technology fee to support the increasing need to acquire, install and maintain up-to-date technology resources and services to enhance student learning experiences in the classroom.

A potential technology fee would be charged for each student except for those that are attending a school in which "Bring Your Own Device "(BYOD) is a current requirement.

The fee would be an amount far less than that required for parents to purchase individual devices for their children.

The fee would be used to offset the costs associated with:

- purchasing student devices,
- updating classroom computer labs or smart classroom technology
- student printing
- network related services including internet demands across the Division.

Returning Student Registration- Please submit these to your school by February 28, 2021.

### Capital Plans

In February, the Board of Trustees is working on updating our 3 and 10 year capital plans for facilities.

Next Public Board Meeting - Thursday Feb 18 at 10am.

The agenda and all documents will be posted on the EIPS website (EIPS.ca) by noon Monday February 15

Questions, Suggestions etc. - Please feel free to contact me either on my cell phone 587 986 3900 or email [don.irwin@eips.ca](mailto:don.irwin@eips.ca).

There was a lot of discussion on the proposed technology fee. Jacquie voiced her concerns and made it very clear that she is against this fee.

There needs to be meaningful engagement of parents in regards to this fee and to get their input. It was suggested that we wait until there is more information on this fee before jumping to conclusions.

### **Admin Report:**

Mike Lastiwka had 2 points to bring up in his report:

1. School Fees
2. School plan – resilience

1. School fees are more than likely going to be the same as the 2019/2020 year. There will be an upfront fee for field trips, but unsure of how it will work in regards to the break up. Will it be like this year, quarters or semester? Hopefully at the March school council we will be able to finalize fees for the upcoming year.

There is a deficit in the noon lunch hour supervision. This is because there are students who are at home and not paying the fee as they normally would.

2. Resiliency was discussed again. It may become a monthly discussion.

### **Open Questions:**

Mike brought up that Panago approached the school into having a “pizza night” in which families would get a discount on pizza for the day and then a percentage would be given back to the school. Mike and Shelby are going to look into it. Money raised will be used for leveled readers.

**Next meeting date:** March 17,2021 at 630pm

**Motion to adjourn by** Karry Biri at 8:11pm