Westboro Parents' Group Meeting Minutes January 18, 2017

Welcome and Introductions:

Called to order 7:44 pm (Jacquie Surgenor).

Present:

Colleen Alpern, Matthew Bissett, Amy Churchill, Jeff Dickey, Krystal Gibson, Leah Hesson, Sandra Hryhirchuk, Debbie Klita, Matt Matheson, Rachel Milne, Jacquie Surgenor, Heather Wieler, Jennifer Wolfe

Approval of Agenda:

Heather Wieler moves to approve the agenda, Krystal Gibson 2nd. All in favour: "Yes."

Approval of Minutes from Previous Meeting:

Amy Churchill moves to accept the minutes from November 24, 2016, Heather Wieler 2nd. All in favour: "Yes."

New Business:

A.) Treasurer Report

Krystal Gibson shared the treasurer report from December 2016.

Westboro Parent Group T		[
Date:	13-Jan-17			
Opening Balance				45,118.76
	Income	Expenses	Subtotal	Balance
Income				
Farm To School orders	744.00			
Stawnichy's	4510	1		
Pay PAL Deposit	3242.83			
		1		
	Income S	Subtotal	8,496.83	
and a final factor of a second s				
				53,615.55
Expenses				
#1488 H.L Tim Hortons		1,029.69		
Ordered Cheques		131.30		
#1487 Tire Recycling Grant		30,000.00		
#1479 Donor Plaque		47.58		
#1493 New Supply Carts		167.98		
#1495 Ketchup and Mustard		59.91		
#1490 Farm To School		372.00		
Mable Labels (tool box)		19.94		
#1492 H.L Pasta Pantry		1,583.98		
#1497 Stawnichy		2928.1		
#1496 Christmas Concert		563		
#1500 coffee morning		57.55		
Bank Fees		9.5	36,970.53	
	Expense	Expense Subtotal		
Bank Balance				16,645.06
				10,645.00

Jacquie commented the \$30,000 expenditure was the last transaction for the new playground. It was a grant cheque that was received by Westboro Parents' Group and then paid out to Strathcona County.

B.) Hot Lunch / Hot Dog Days

Hot lunch program dates for the next 2 months are: Friday, January 20 – Hot dog lunch and crazy bread day (Westboro Parents' Group provides crazy bread or gluten-free chocolate chip cookies as a snack for all students after first recess.)

Friday, February 3 – Nitza's Pizza Friday, February 24 – Quizno's

Leah Hesson followed up on the request to add a "donate" button on our hot lunch ordering program as well as an offer to pay for hot lunches for 3 students for the rest of the school year. Multiple obstacles were encountered so at this point nothing has been implemented. Jennifer shared her experiences with the hot lunch on-line ordering program at Ecole Campbelltown which has an option called the "universal access fund". This option allows parents to both donate to and utilize the fund. Amy and Sandra will research this type of fund to determine how it can be applied in a similar manner at Westboro. Heather Wieler moves that \$200 be allocated to a hot lunch program universal access fund to start the process with the next ordering period. Matthew Bissett 2nd. All in favour: "Yes."

C.) Shop Til Ya Drop

Amy Churchill reported that she is waiting for a few more cheques from vendors to come in from this very successful October fundraiser.

D.) Oil Kings Vouchers & Chuck-a-Puck

Amy shared there are 35 vouchers still available to purchase for Oil Kings hockey games and 6 tickets left for the March 5^{th} game. Vouchers can be redeemed for tickets for any regular season game. Both vouchers and March 5^{th} tickets are \$20 each and can be purchased from Amy.

The Oil Kings Chuck-a-Puck fundraiser on Wednesday, February 8th at Rogers Place needs volunteers to help sell pucks to fans. Volunteers would need to be at the arena by 5pm and will be selling hockey pucks to fans until just after the third period starts or when all pucks are sold (whichever comes first). Chucking of the pucks takes place at the end of the game. The more volunteers there are, the quicker the pucks can be sold and we can have up to a maximum of 25. The list of volunteers needs to be submitted to the Oil Kings by Wednesday, February 1st.

E.) Penny Carnival

The annual Westboro Penny Carnival is happening on Friday, January 27th. The letter to parents went home today which explains the theme (GAMER'S Paradise) and the carnival. Donations of cakes or cupcakes for the very popular Cake Walk are appreciated and volunteers are needed on carnival day to help guide the students through the activities. Proceeds from this event help offset the costs of the Grade 6 farewell trip to camp YoWoCHAs on June 8.

F.) Pancake Breakfast

Heather Wieler shared the following report.

Once again the pancake breakfast was amazing! The new carts we purchased worked out great and now we have a designated cart for gluten-free for all our functions. We'd like to once again send out a big thank you to the Sobeys on Wye Road for donating the oranges. The 7 boxes left were donated to businesses around the school – thank you to Debbie and Peter Klita for delivering those. As well, we'd like to give a shout out and thank you to Hi-Pro Feeds for donating the sausages again this year. We will be sending both companies thank you cards on behalf of Parent Council and I'd also like to get a couple of pictures or thank you notes from a student or two.

We froze 2 bags of leftover pancakes and 2 bags of leftover sausages that the office can use if students have not had breakfast or need some lunch so we were really happy to be able to do that.

Thank you Debbie Klita, Amy Churchill and Krystal Gibson for helping to arrange and prepare for the morning. We'd also like to thank our school trustee, Trina Boymook, for coming to flip pancakes, as well as all the parents, grandparents, friends and family who cooked and delivered sausages, flipped pancakes for us, served, cleaned up and helped make the breakfast a great success.

Next year, we're going to plug in the crock pots in the classrooms to keep the sausages hot. As well, we're going to give the cutlery and napkins to the teachers beforehand to make it even smoother when serving. I have compiled further notes to help with planning next year so will have those to share with the team as we begin planning next fall...we're getting more organized every year!

We need some help with Kindergarten...is it possible for one of the Kindergarten classes to be scheduled on last day or for both to come in for the breakfast? For kindergarten that isn't here, we need volunteers from those classes so we could ask the Kindergarten teacher if she's willing to plan for that and contact parents. Parents' Group is happy to provide the ingredients but we really need volunteer groups from those classes to run things if it's going to be on a separate day.

G.) Sensory Garden / Courtyard Project

The proposal for a sensory garden project in the school courtyard (presented at the November 24, 2016 School Council meeting) was discussed. Mrs. Stocks will be providing her gardening expertise on the design and materials needed for this project but there will be a lot of "sweat equity" to make this project a success. Westboro Parents' Group can issue income tax receipts for cash donations and to businesses who donate "in kind" for any amount greater than \$25. Sandra Hryhirchuk and Jeff Dickey volunteered to work directly with Mrs. Perotta to begin helping with the project. Krystal Gibson moves to allocate up to \$3000 from the April 21st Family Dance towards project costs. Leah Hesson 2nd. All in favour: "Yes."

H.) School Request

Colleen Alpern asked if the payment for the January 30th Alberta Opera performance was ready. It will be provided by the end of the meeting!

Jacquie asked if Westboro was going to donate a basket to the annual EIPS speech competition. Colleen said they would like to with Parents' Group's help. Jeff Dickey moves to allocate up to \$100 for the speech competition basket. Krystal Gibson 2nd. All in favour: "Yes."

I.) Open Questions

Debbie asked if we should consider rescheduling our Annual General Meeting as it falls on a Wednesday evening before a 5 day long weekend. It was agreed and the meeting will move to Wednesday, May 24th starting at 6:30pm.

Next Meeting Date:	February 16, 2017 at 1:00 pm.
Adjournment:	Krystal Gibson moves to adjourn at 8:29 pm.