



Westboro Elementary School
Grade 4



The Staples School Tools Program

Staples makes Back to School efficient, affordable and easier for parents!

To help make Back to School as easy as possible for parents, Staples offers School Tools - complete school supply kits for students containing supplies that have been selected, endorsed and approved by your child's school principal and/or parent council.

The School Tools Program allows you to view and order the upcoming year's required supplies list for your child, as specified by their teacher, and is the most efficient way to ensure that your child has all the core supplies they need on their first day back.

Why choose Staples School Tools?

- It's the quickest and easiest way to purchase your child's teacher-selected items for class
- Guaranteed quality in all products chosen
- Competitive pricing means great value for your money
- School-year product guarantee – Enjoy hassle-free product replacement at any store
- Labels are also provided and free of charge to allow you to identify all your child's supplies
- Prices include GST
- Packaged in a Reusable Staples supplies bag

For inquiries, please e-mail us at staplesschooltools@gmail.com

To order, please see instructions included with this letter.

School Tools



Review and order the upcoming year's required supplies list online at stapleschooltools.ca (best viewed in Google Chrome, Mozilla Firefox, Safari and IE - 9.0 compatibility mode) by clicking the "Log In Using Reference Number" from the main menu and then selecting "Single Student Payment". Enter the reference number for the package that you want to review and order.

PACKAGE TYPES

REFERENCE NUMBER

Premium/Complete Supplies Kit

3902C87A-D1490

Standard/Basic Supplies Kit

6E82AAB9-71677

- Items not included
- If purchasing the Basic or Standard package, parents are responsible for purchasing the other items individually.

Grade 4

- Maxell Kidsafe Headphones
- Staples® Plastic Pencil Case, Small
- Acme Acrylic Metric Ruler, 30cm, Metric
- Fiskars® 5 Kids Pointed Softgrip® Scissors
- Staedtler Cylindrical-Shaped Metal Pencil Sharpener

All orders must be paid and registered by:

July 8, 2017

If you choose to pay at the Staples – Sherwood Park store, please bring this letter before the indicated order by date, and we will process the payments for the kit of your choice.

The School Tools kit will be available for pick up on: **August 28, 2017 (9:30 a.m. – 11:00 a.m.)**

Additional School Notes:

Please label all supplies (unless otherwise requested) and send them on the first day of school. Students will be asked to replenish/replace any supplies that they run short of during the year.

- 1 pair of indoor running shoes (no blue/black soles, please)
- 1 backpack

If supplies from last year are in good condition, they may continue to be used.

If sending a water bottle with your child, please ensure it is spill-proof.

STAPLES®

Make More Happen

Purchasing a School Tools Kit

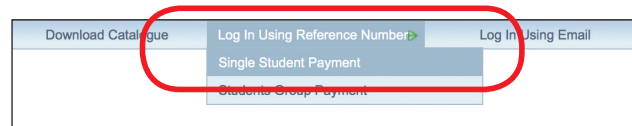


Recommended Browsers



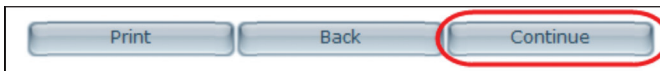
1. Go to <https://staplesschooltools.ca>

2. Click the **Log in Using Reference Number** option from the main menu, then select **Single Student Payment** from the drop down menu:

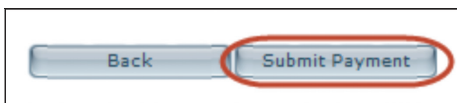


3. Enter the Reference Number exactly as shown in the letter provided from the school, then **Continue**:

4. Review the order, and press **Continue** to enter payment information:



5. Enter the student and billing information, and then press **Submit Payment** to confirm.



6. You may print or save your order confirmation. A copy will also be emailed to you at the email address you provided. Click **Finish** to complete the process:



Don't want to pay online? Visit the Staples - Sherwood Park store and take the letter from the school along with the order reference number.

Questions?

staplesschooltools@gmail.com

School Tools



Order Reference No: 3902C87A-D1490

School:	WESTBORO
Teacher:	WESTBORO GRADE 4 PREMIUM KIT
Grade:	4 ENGLISH PREMIUM

Item no	Item description	Qty
18077	Hilroy Studio Pro Drawing Book, 9" x 12", 50 Sheets	1
501216	Staples® White Vinyl Erasers, 2/Pack	3
449180	UHU® Glue Stick, 40 g 2PK	2
796236	Maxell Kidsafe Headphones	1
1639639	Sharpie® Tank Highlighters, Yellow, 1/Pack	1
47150	Crayola® Washable Markers, Fine Tip, 12/Pack	1
1625356	Sharpie® Fine Permanent Marker, Black, 1/Pack	1
1625357	Sharpie® Permanent Marker, Ultra-Fine Tip, Black, 1/Pack	1
584682	Staples supply bag	1
26499	Hilroy 1-Subject Notebook, 10-1/2" x 8", Assorted, 140 Pages	5
739285	Staples® Plastic Pencil Case, Small	1
26442	Crayola® Coloured Pencils, 24/Pack	1
555903	Staples® Lead Pencils, #2 HB, 10/Pack	3
44452	Paper Report Cover, Grey	1
44453	Paper Report Cover, White	1
44454	Paper Report Cover, Black	1
969677	Paper Report Cover, Orange	2
969679	Paper Report Cover, Yellow	2
969681	Paper Report Cover, Dark Blue	2
969685	Paper Report Cover, Green	2
969687	Paper Report Cover, Light Blue	2
969690	Paper Report Cover, Red	2

38599	Acme Acrylic Metric Ruler, 30cm, Metric	1
860439	Fiskars® 5" Kids Pointed Softgrip® Scissors	1
38964	Staedtler® Cylindrical-Shaped Metal Pencil Sharpener	1

Total amount including taxes: \$64.68

Return policy: If for any reason you require a refund for your School Tools purchase, please present a copy of your payment confirmation to your local Staples store. Refunds may not be issued on incomplete kits. Individual items from kits may not be refunded separately. All items in the kit must be in sellable condition in original packaging. Customers are responsible for the removal and back-up of all data (including personal information) from returned products. To have a defective item replaced, please present your payment confirmation at any Staples Store.


Order Reference No: 6E82AAB9-71677

School:	WESTBORO
Teacher:	WESTBORO GRADE 4 BASIC KIT
Grade:	4 ENGLISH STANDARD

Item no	Item description	Qty
18077	Hilroy Studio Pro Drawing Book, 9" x 12", 50 Sheets	1
501216	Staples® White Vinyl Erasers, 2/Pack	3
449180	UHU® Glue Stick, 40 g 2PK	2
1639639	Sharpie® Tank Highlighters, Yellow, 1/Pack	1
47150	Crayola® Washable Markers, Fine Tip, 12/Pack	1
1625356	Sharpie® Fine Permanent Marker, Black, 1/Pack	1
1625357	Sharpie® Permanent Marker, Ultra-Fine Tip, Black, 1/Pack	1
584682	Staples supply bag	1
26499	Hilroy 1-Subject Notebook, 10-1/2" x 8", Assorted, 140 Pages	5
26442	Crayola® Coloured Pencils, 24/Pack	1
555903	Staples® Lead Pencils, #2 HB, 10/Pack	3
44452	Paper Report Cover, Grey	1
44453	Paper Report Cover, White	1
44454	Paper Report Cover, Black	1
969677	Paper Report Cover, Orange	2
969679	Paper Report Cover, Yellow	2
969681	Paper Report Cover, Dark Blue	2
969685	Paper Report Cover, Green	2
969687	Paper Report Cover, Light Blue	2
969690	Paper Report Cover, Red	2

Total amount including taxes:
\$48.34

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