

**Westboro Parents Group
Meeting Minutes
February 21, 2018**

Welcome and Introductions:

Called to order 7:51pm (Jacquie Surgenor).

Present:

Karry Biri, Matthew Bissett, Sherry Cameron, Amy Churchill, Krystal Gibson, Bernie Hansen, Crystal Herbert, Leah Hesson, Debbie Klita, Mike Lastiwka, Matt Matheson, Rachel Milne, Jacquie Surgenor

Approval of Agenda:

Crystal Herbert moves to approve the agenda, Krystal Gibson 2nd. All in favour: "Yes."

Approval of Minutes from Previous Meeting:

Krystal Gibson moves to accept the minutes from January 17, 2018, Karry Biri 2nd. All in favour: "Yes."

New Business:

A.) Treasurer Report

Krystal Gibson reviewed the treasurer report from December 2017 and shared the one for January 2018.

Westboro Parent Group Treasurer Report			December	
Date:		Jan. 16/18		
Opening Balance				18,800.14
	Income	Expenses	Subtotal	Balance
	Stawnichy's	250		
	STYD	496.28		
	Stawnichy's	1077		
	Return from Courtyard	253.95		
	Princess Parking Raffle	444		
	Income Subtotal		2,521.23	
				21,321.37
Expenses				
	Nitza HL	1,249.50		
	Stawnichy's	3,581.60		
	Stawnichy's	160.87		
	Save on Foods HL	624.25		
	Bank Fees	9.50		
	Expense Subtotal		5,625.72	
Bank Balance				15,695.65

Westboro Parent Group Treasurer Report			January	
Date:		Feb. 20/18		
Opening Balance				15,695.65
	Income	Expenses	Subtotal	Balance
	Pay Pal deposit	7500		
	Income Subtotal		7,500.00	
				23,195.65
Expenses				
	Office Supplies	48.83		
	Crazy Bread	307.50		
	HL Wild Wings	1,013.05		
	Pancake breakfast supplies	73.05		
	Bank Fees	3.50		
	Expense Subtotal		1,445.93	
Bank Balance				21,749.72

In December's report, there was no income for Stawnichy's which was due to the money not being transferred out of PayPal in time for the report. This transaction has occurred and is reflected in the January report.

Karry Biri moves to accept the treasurer's report for both December 2017 and January 2018, Matthew Bissett 2nd. All in favour: "Yes."

B.) Hot Lunch

Crystal Herbert shared the next scheduled hot lunch on Friday, February 23rd, will be served early to accommodate the afternoon Winter Olympics event. The committee is also working on communicating ordering deadline dates with our parents.

C.) Spring Shop Til Ya Drop

Amy Churchill has scheduled a spring version of our Shop Til Ya Drop fundraising event for Saturday, April 7, from 10 a.m. to 4 p.m. in the school gym. Vendors have been contacted and she can accommodate up to 50 tables. A silent auction will be run during the event instead of a raffle. She is also considering selling "garage sale" tables as another way to fill the gym.

D.) Family Dance & Silent Auction

The annual family dance and silent auction is scheduled for the evening of Friday, May 11th, in the school gym. Crystal shared that a letter has been sent home with students looking for dance theme ideas and volunteers to help organize this event. Some donations have already come in for the silent auction. During parent-teacher-student interviews on March 7 and 8, a table will be set up for families to drop off auction items. If you are interested in helping organize this event, please contact Crystal at ccannon3023@gmail.com.

E.) ASCA Conference & AGM

This item has been tabled to the March 21st meeting.

F.) Barred Instruments Request

Jacque gave an update for the barred instrument replacement request made by Courtney Richard in September. The next intake for the Community Initiatives Program (CIP) grant is in May and applicants find out if they are successful in October. St. John's Music has provided a quote of \$20,511.96 and in order to apply for a CIP grant, we would need to show we already have half of this amount. When looking at our current financial commitments and money in the Westboro Parents Group bank account, we are in a position to do this with just a few adjustments. We had previously allocated \$1000 for Alberta Opera and

up to \$2000 for busing for Division 1 swim lessons. The school has retained the money we provided last school year for the library project as it turned out it was not utilized. If we reallocate the library project money to pay for Alberta Opera and swim lesson busing, we will have enough to pay for our half of the instruments.

Amy Churchill moves that we reallocate \$3000 from the library project to pay for Alberta Opera (\$1000) and busing for swimming (\$2000) from money already given to the school, Matthew Bissett 2nd. All in favour: “Yes.”

Crystal Herbert moves that we deallocate the money for Alberta Opera (\$1000) and busing for swimming (\$2000) from our September 20, 2017, motion, Bernie Hansen 2nd. All in favour: “Yes.”

Debbie Klita moves that we allocate \$10,500 towards the barred instruments for the Community Initiatives Program grant, Matthew Bissett 2nd. All in favour: “Yes.”

Courtney will assist Jacquie with writing the grant application. Mike will check with Courtney if a humidifier will need to be in the room with the new instruments.

G.) School Request

The school had no requests at this time.

H.) Open Questions

Mike shared that a water bottle filling station is scheduled for installation this summer. It will replace one of the two water fountains we have in the school. If the school wishes to have another bottle filling station to replace the second water fountain, it would have to be at their own cost (\$1500 for the item, \$1800 for install by contractor).

Next Meeting Date: March 21, 2018 at 6:30 pm

Adjournment: Karry Biri moves to adjourn at 8:33 pm.