

It was asked what amount is going towards the purchase of new barred instruments. Jacquie has applied for a matching provincial grant. [see Open Questions for further details]

Jenn Wolfe and Jennifer Kleinschroth have volunteered to do the audit for the previous year's financials.

Matthew investigated the feasibility of setting up on-line banking for the Westboro Parents Group (WPG) CIBC account but it is not compatible with our requirement that cheques must be signed by two officers who have signing authority.

B.) Hot Lunch

Amy Churchill presented on behalf of Heidi Finch and shared that the ordering portal will be open for a 24 hour period to allow parents another opportunity to order for the October 28th hot lunch.

C.) Farm to School

Farm to School is a fundraiser where bundles of vegetables can be ordered for personal use or to be donated to the local food bank. Krystal has organized this fundraiser for the past 2 years but was unable to do it for this school year. If you would like to volunteer to organize it in September 2019, please contact Krystal at westboroparents@gmail.com.

D.) Shop Til Ya Drop

Amy shared we have 36 tables out of a possible total of 50 booked for this annual fundraiser. Vendors pay \$20 to rent a table, provide an item for the raffle and donate 10% of their total sales for that day to Westboro. A tax receipt can be issued for the raffle item and 10% of their sales. The event is happening in our school gym on Saturday, October 20, from 10am to 4pm. Admission is free and donations to the food bank are gratefully accepted.

It was agreed that Shop Til Ya Drop events will focus on vendors who have products to sell rather than a service to promote.

Amy is looking for a committee of 4 volunteers to help on the day of the event. If you are interested, please contact her at westboroparents@gmail.com.

E.) Stawnichy's

Amy shared we are running the Stawnichy's food fundraiser again this year. She has added 3 new items: pepperoni sticks, back bacon and steak strip jerkey. Paper order forms will go home with students at the end of October with orders due on November 8. Delivery is expected the week of November 23. Orders must be entered and paid for on-line through the hot lunch ordering website unless she has been personally contacted in advance for other arrangements.

F.) 2018-2019 Fundraising

Krystal reviewed the following list of fundraisers WPG has committed to.

SHOP TIL YA DROP (FALL)

Saturday, October 20, 2018

STAWNICHY'S

order early November; pick-up week of November 26, 2018

PRINCESS PARKING & FRONT ROW SEATS FOR DECEMBER 11TH

CHRISTMAS CONCERT

first week of December 2018

SHOP TIL YA DROP (SPRING)

Saturday, April 6, 2019

FAMILY DANCE AND SILENT AUCTION

Friday, April 12, 2019

ON-GOING PASSIVE FUNDRAISERS:

Burst Energy

Mabels Labels

United Way

Wild Wing Restaurant

We are looking for a committee of volunteers to run the December Christmas concert raffle. If you are interested, please contact Debbie Klita at westboroparents@gmail.com.

Mike shared that he is developing a "Westboro Parents Group" section on the school website so we can have another tool to communicate with parents about our fundraisers and events. Hooray!

G.) 2018-2019 Allocations

Krystal shared a list of 2018-2019 allocations for discussion that was modified to these values by those present.

Bussing for Division 1 swim lessons	up to \$2000
Grade 6 year end	\$300
Staff luncheon	\$300
Pancake breakfast	\$400
Crazy bread	\$400
Freezies for track day	\$400
Alberta Opera	\$1000
Tool box	\$200
Parent engagement	\$300
Hotlunches.net	\$400
Emergency hot lunch	\$400
AGM food & refreshments	\$150

It was asked if some money could be saved by having Division 1 students walk to and from Kinsmen Leisure Center for at least the month of June since swim lessons are now scheduled at the end of the school year rather than the fall/early winter months. Transportation has been arranged in advance and there are disadvantages to cancelling some dates now and trying to rebook at the last minute if there are changes in the weather that make walking unfeasible.

It was asked why the amount for track day freezies is so large. Because of the Elk Island Public Schools Administrative Procedure 164 “Nutrition”, we are encouraged to serve healthy foods whenever possible. To meet this recommendation this past June, frozen fruit treats were provided on track day and were twice the cost.

Debbie shared that up to \$300 towards the purchase of sausages for the pancake breakfast will be donated by Trow Nutrition.

Amy Churchill moves to accept the list of 2018-2019 allocated funds, Leah Hesson 2nd. The motion passed with 11 votes in favour and 1 against.

H.) Spirit Wear

Debbie Klita shared that WPG is going to organize another order of spirit wear clothing to continue building a sense of pride and community for our school. She is working with Bradson Promotional Group again, and with Mike’s help, in designing the order. This year, we will be offering a dry fit t-shirt,

sweatpants, lightweight long-sleeve jacket (adults), golf shirt (adults), fleece blanket and a metal water bottle (with option to personalize).

Just like last year, samples will be available to encourage and facilitate orders at Shop Til Ya Drop on Saturday, October 20th and both parent-teacher interview evenings (Wednesday, October 24 & Thursday, October 25).

Ordering will run for about 2 weeks and can be done with a paper form or on-line through westborohotlunches.com. Delivery will hopefully be the last week of November and this is a one-time offer for the school year. Those present agreed to offer this as a service to parents rather than as a fundraiser, just like last year.

It was asked if students could wear all the same identifying item during off-site fieldtrips. The discussion for this was tabled for a future meeting.

Jacquie Surgenor moves to purchase up to \$100 of Westboro spirit wear for use at the Family Dance and Silent Auction fundraiser, Matthew Bissett 2nd. All in favour: "Yes."

I.) School Request

The school had no requests at this time.

J.) Open Questions

It was asked for an update about the barred instruments replacement. Jacquie shared that the Community Initiatives Program grant for approximately \$10,000 was submitted for the May 15th application date. As the grant application is to match half the funds for the full purchase of replacing the instruments, we will not be buying the instruments until we have received confirmation of the grant money.

Next Meeting Date: Thursday, November 1, 2018 at 6:30 pm

Adjournment: Amy Churchill moves to adjourn at 8:58 pm.