

**Westboro Parents Group
Meeting Minutes
September 18, 2019**

Welcome and Introductions:

Called to order 7:45pm (Krystal Gibson).

Present:

Karry Biri, Matthew Bissett, Leah Canning, Amy Churchill, Veronica Dierich, Krystal Gibson, Crystal Herbert, Debbie Klita, Mike Lastiwka, Michael Schnell, Kim Scott, Jacquie Surgenor, Chantel Werner

Approval of Agenda:

The agenda was amended to remove Hot Lunch and to renumber the remaining items accordingly. Amy Churchill moves to accept the amended agenda, Veronica Dierich 2nd. All in favour: "Yes."

Approval of Minutes from Previous Meeting:

Two amendments of dates were noted on page 2. Kim Scott moves to accept the April 24, 2019, amended minutes, Matthew Bissett 2nd. All in favour: "Yes."

New Business:

A.) Treasurer Report

Krystal Gibson shared that as of July 31, 2019, we have a balance of \$14,864.94 in the bank account.

Jacquie Surgenor moves to accept the information as presented, Karry Biri 2nd. All in favour: "Yes."

B.) Shop Til Ya Drop

Karry Biri shared the fall fundraising event will be happening over 2 days:

Friday, October 18, 2019 from 4:00 to 8:00pm;

Saturday, October 19, 2019 from 11:00am to 3:00pm.

The format of the fundraiser has changed slightly. Instead of collecting a percentage of the vendor's sales, they will be charged a flat fee of \$50/table for 1 day of the event or \$75/table if attending both days. They will also be asked to provide a donation to the silent auction that runs during the event. If you are able to volunteer to help with this event, please contact Karry at

westboroshoptillyadrop@gmail.com.

C.) 2019-2020 Fundraising

Krystal presented the list of fundraising we will be organizing for this school year. We are always looking for volunteers for each of these events and can be contacted through email at westboroparents@gmail.com or on Facebook at <https://www.facebook.com/groups/WestboroParents>.

SHOP TIL YA DROP

Friday, October 18, 2019

Saturday, October 19, 2019

BOTTLE DRIVE #1 (both P-T-S interview nights)

Wednesday, October 23, 2019

Thursday, October 24, 2019

BOTTLE DRIVE #2

Thursday, January 9, 2020

SPRING FUNDRAISER (possibly community garage sale)

Saturday, March 21, 2020

FAMILY DANCE & NO FUSS FUNDRAISER

Friday, May 8, 2020

BOTTLE DRIVE #3

Wednesday, May 20, 2020

ON-GOING PASSIVE FUNDRAISERS:

Burst Energy

Cobs Bread Dough Raiser Program, Wye Road location

Mabels Labels

Save on Foods, Wye Road location

United Way

Wild Wing Restaurant

Fundraising for the grade 6 farewell activities is done separately each year by the grade 6 families.

There was a consensus to offer spirit wear again this year. Amy Churchill has volunteered to organize this in November so it can be delivered before the Christmas break.

D.) 2019-2020 Allocations

Krystal reviewed the list of allocations proposed for this school year and explained the changes from previous years.

- Continue with monthly hot lunch and Donate a Lunch programs.
- Continue supporting the school with an allocation for bussing but to redirect it from Division 1 swim lessons to Christmas concert rehearsal day.
- Change the staff appreciation lunch from a 1 day event to possibly providing snacks in the staff room over a few days in a particular week.
- Continue with December pancake breakfast day.
- Take a year off from crazy bread day as staff have commented this is too many treats when it is being served on the same day as hot lunch.
- Continue with Alberta Opera in January.
- Remove treat for Fun in the Sun day in June, which can be revisited later on in the year.
- Continue supporting food for students in the school office by increasing the allocation from \$400 to \$500 (\$50 per month) and rename the allocation from “Emergency hot lunch” to “Fruit for kids”. Collaborate with office staff on tallying their expenditures from last year to determine how much in total is being spent in this regard.

Bussing for Xmas concert rehearsal	up to \$2000
Grade 6 year end	\$300
Staff appreciation	\$300
Pancake breakfast	\$400
Alberta Opera	\$1000
Tool box	\$200
Parent engagement	\$300
Hotlunches.net	\$400
Fruit for kids	\$500
AGM food & refreshments	<u>\$150</u>
TOTAL	\$5550

Crystal Herbert moves to accept the list of 2019-2020 allocated funds as presented, Karry Biri 2nd. All in favour: “Yes.”

E.) School Request

There was no school request.

F.) Open Questions

It was asked if an epi-pen has been purchased as per Bill 201, which comes into effect January 1, 2020. Mike will follow up with Central Office as no information has yet been provided to the school.

G.) Elections

Krystal explained that at this time, we are looking for a parent volunteer to put their name forward for the Westboro Parents Group Treasurer position. Duties would start immediately and continue until the end of June with possible re-election for 2020-2021 at the annual general meeting scheduled in May. If you have questions about this position, its duties and approximate time commitment, please contact her at westboroparents@gmail.com.

Next Meeting Date: Wednesday, October 16, 2019 at 7:30 pm

Adjournment: Matthew Bissett moves to adjourn at 8:16 pm.