

## Parent Group Meeting

Parent Group Minutes – Oct 19, 2022

7:30 p.m. School Library

*\* indicates written report/attachment provided*

1) Call to order – Chair 7:30 p.m.

Attendance

Parents: Kim Scott – Chair, Desiree Williams – Vice-Chair, Sarah Lakusta – Treasurer, Christan Rasmussen – Secretary, Mallory Jackson, Andrea Thibert, Hilary Schmidt

Staff: Tracey Prouse (Vice-Principal), Courtney Richard (Teacher)

2) Review of the Agenda

**Motion:** Moved to approve as amended re: Allison Usher absent. Desiree / Courtney. Carried.

3) Approval of the Minutes

Sept 21, 2022

Approved by consensus.

4) Treasurer Report: Sarah Lakusta (Treasurer)

Balance as of Oct 18, 2022 is \$12,632.27

We are currently transitioned to manually accepting etransfers only; automatic deposit should be in effect soon, waiting on the bank to make that change

5) Hot Lunch Report: Allison Usher

First Hot Lunch is in October and we will be running completely online this year with ordering and payments, etransfer is going to likely be the primary method which means zero fees for us in regards to payments

6) Fundraising Report\*: report sent in by Allison Usher

7) Open Questions and Discussion:

- Courtney has a fundraising suggestion
  - i. Epicure, weeknight dinners, 40% return on each sale (\$10/box sold)
- how are we helping kids who can't afford hot lunch
  - i. staff member responded that it gets tricky giving kids lunches that they didn't purchase, extra foods get distributed as needed
  - ii. We also have a program called Second harvest
    - 1. with the lunch program, give away some cheese and wow butter sandwiches, kept on hand so there's something fresh to giveaway, leftover buns from the meet and greet
- question - what is the general uptake of the hot lunch program
- ACTION: purchase some grocery cards to contribute to the school for kids who may not have food
- ACTION - respond to email regarding food boxes, Kim will email back

8) Next Meeting

Wednesday, November 16, 2022 at 7:30 p.m.

9) Adjourn

**Motion:** Moved to adjourn at 8:05 p.m. Carried. Kim / Courtney.



## Hot Lunch Update

Things are going well! Around 224 students have registered so far for the 2022/2023 Hot Lunch year! This is wonderful news, as this is a great way to communicate our upcoming Hot Lunch menus and our upcoming fundraisers!

We have plenty of volunteers to help deliver for the 1st Hot Lunch which is on Oct 28th!

Our next Hot Lunch menu for November is Nitzas pizza on Friday November 25th! Kindergarten will be in attendance that day.... So will be able to order!

## Fundraising Update

Art cards by kids is being completed as we speak! Once the artwork is submitted, proofs will be sent back to the school and will be sent home for families to order! Purchased merchandise (cards, ornaments, etc) will be sent home, way in advance of Christmas, so plenty of time to get them in the mail!

Westboro Parents Group is planning on setting up a table at the front of the school during parent teacher conferences next week! We will be showcasing our Westboro "Swag". So families and staff can take a look and possibly try on some of our items! Orders will be placed on the Hot Lunch website using the fundraising side! Ordering will start Nov 1-25!

We will also be showcasing Big Box cards fundraiser during parent teacher conferences. We will be using the fundraising website again to order. Ordering will start Nov 1-25!

We will be running Wilhauks Beef Jerky fundraiser Nov 28 - Dec 9. Items will be available to be picked up at the school or sent home with students on Dec 16th

Side notes....

Still working on getting a quote for insurance for the Westboro Parents Group... keep you up dated

Working of QR code for donations at Christmas concert

Pjs and Pancakes - I am willing to take this on and help organize it! We would order sausage from Sysco and cook it at the school, morning of. We would use sign-up genius to organize parents to volunteer to cook, serve and clean up!