

Westboro Parent's Society

Westboro Parent's Society Minutes – September 20th, 2023

7:20 p.m. School Library

** indicates written report/attachment provided*

Attendance

Voting Members: Christan Rasmussen (President), Hilary Schmidt (Vice-President), Mallory Jackson (Treasurer)

Associate Members:

Others: Mike Lastiwka (Principal), Tracey Prouse (Vice-Principal), Dianna Graziano (Counselor), Alyssa Cooper, Jordana McDonald, Luis Padilla, Carrie Bounds

- 1) Call to order at 7:35 p.m.
- 2) Review of the Agenda
The Agenda was approved as distributed.
- 3) Approval of the Minutes from May 17, 2023
The Minutes were approved as distributed.
- 4) Treasurer Report*: Mallory Jackson - Treasurer
 - Approximately \$55 pending expenses from Meet the Staff bbq
 - Looking into alternative banks to incur less monthly fees
- 5) New Business
 - Upcoming school events, brief outline:
 - Pancake Breakfast - Friday before Christmas break,
 - School Spirit Day – would like to implement in new year and do a push for on-demand spirit wear
 - Alberta Musical Theater Company – already booked for this school year
 - Artist in Residence
 - Family Dance, near the end of the school year.
 - Hot Lunch & Fundraising Update*
 - Would like to roll the cost of the hotlunches.net fees into the first hot lunch instead of charging a separate fee.
 - Parent requested transparency in the fee being added to the hot lunch items.
 - Think about looking into Bambora for the new year as it provides a credit card option for payment.
 - Ensure communications about signups and payments are clear.
 - Upcoming hot lunch dates: Friday, October 20th; Friday, November 17th, Friday, December 15th. Kindergarten class is kept in mind when choosing dates.
- 6) Open Questions and Discussion:
To contact the Parent's Society, email WestboroParents@gmail.com
- 7) Next Meeting
Wednesday, October 18, 2023 at 7:20 p.m.
- 8) Adjourned at 8:05 p.m.

Westboro Parents Group

Treasurer Report

September Parent Group Meeting

Date	Debits / Credits	Balance	Description
May 16, 2023		\$10,051.30	Bank balance at time of last report
May 18, 2023	(\$29.39)	chq 0046	Christan Rasmussen (Family Dance Glowsticks)
May 18, 2023	(\$155.20)	chq 0045	Christan Rasmussen (Teacher Appreciation)
May 18, 2023	(\$358.31)	chq 0044	Christan Rasmussen (By-Laws Workshop)
May 26, 2023	(\$255.44)	chq 0053	Christine Cooper (Family Dance)
May 26, 2023	\$546.93		EIPS Parent Engagement Grant
May 29, 2023	(\$990.85)	chq 0052	1992593 Alberta Ltd. (May Hot Lunch)
May 29, 2023	\$1,593.50		Family Dance (Ticket/Food Sales Cash Deposit)
May 31, 2023	(\$78.75)	chq 0048	Elk Island Public Schools (Gym Rental for Family Dance)
May 31, 2023	(\$65.00)		CIBC Monthly Branch Fee
Jun 05, 2023	(\$55.67)	chq 0047	Hillary Schmidt (Family Dance Supplies)
Jun 05, 2023	(\$342.92)	chq 0049	AV Connections (DJ Services - Family Dance)
Jun 07, 2023	(\$81.85)	chq 0050	Andrea Thibert (Family Dance Supplies)
Jun 07, 2023	(\$507.83)	chq 0055	Westboro Elementary (Fun in the Sun Hot Dog Lunch)
Jun 12, 2023	(\$1,763.50)	chq 0056	Panago (Hot Lunch)
Jun 15, 2023	(\$541.47)	chq 0057	AES Lunchbox (May Hot Lunch Milk)
Jun 15, 2023	(\$318.32)	chq 0058	AES Lunchbox (June Hot Lunch Milk)
Jun 16, 2023	(\$716.37)	chq 0059	Allison Usher (Family Dance Supplies)
Jun 19, 2023	(\$57.38)	chq 0051	Natasha Cormier (Family Dance Supplies)
Jun 19, 2023	\$203.07		Save on Foods Fundraiser
Jun 23, 2023	(\$1,154.50)	chq 0060	Nitza's Pizza (Hot Lunch)
Jun 23, 2023	(\$934.50)	chq 0061	Christan Rasmussen (Teacher Appreciation Gift Baskets)
Jun 26, 2023	(\$41.74)	chq 0062	Allison Usher (Hot Lunch and Flowers)
Jun 28, 2023	(\$70.20)	chq 0054	Kim Scott (Family Dance Supplies)
Jun 30, 2023	(\$65.00)		CIBC Monthly Branch Fee
Jun 30, 2023	\$5,048.00		May and June Hot Lunch Orders
Jul 13, 2023	\$114.10		Cob's Bread (Dough Raiser Settled to June 22, 2023)
Jul 31, 2023	(\$65.00)		CIBC Monthly Branch Fee
Aug 31, 2023	(\$65.00)		CIBC Monthly Branch Fee
Sep 06, 2023	\$180.44		Save on Foods Fundraiser
Sep 06, 2023	\$543.68		Save on Foods Fundraiser

Sep 06, 2023 **\$9,566.83** **Current Bank Balance**

Pending Expenses

Allison Meeting Notes

HotLunch

Still waiting for info on the cost of renewal, was impatient and tried to set up a new account. Hit a roadblock....Westboro already has an account.

Once the account is renewed, I will reset the system and Billie will login and add staff and their emails. (Any accounts with credits (volunteer) will be carried over to this school year hotlunch accounts)

Are we continuing with the one time \$1.00 registration fee per student to cover the cost of hotlunches.net website?

Upcoming hotlunch dates Oct 20, Nov 17 and Dec 15 (Will always be mindful of picking date, so that kinder can participate too)

Fundraising

Artcards by Kidz have been ordered. Sheets will be arriving at the school shortly. We can store them in the Parents Room till we are ready to complete them. Possibly the Artcards by Kidz can be discussed at the next Staff Meeting (wink wink admin), So staff have an idea of what to do??? Then sooner artwork is completed, scanned, ordered and printed.... Sooner they will arrive.

Little Caesars Pizza Kits flyers have been ordered and will arrive at the school shortly. The last time Westboro participated 500+ kits were sold. I have asked for a mid Nov delivery date...meaning orders will be due Nov 6th. But we can pick whatever is best for us