

Westboro Parent's Society

Westboro Parent's Society Minutes – October 18th, 2023

7:20 p.m. School Library

** indicates written report/attachment provided*

Attendance

Voting Members: Christan Rasmussen (President), Hilary Schmidt (Vice-President), Mallory Jackson (Treasurer),
Carrie Bounds (Secretary), Allison McColl

Associate Members:

Others: Mike Lastiwka (Principal), Tracey Prouse (Vice-Principal), Amberly Witzke (Grade 6), Kayla Reivonen (Grade 2),
Aung Htoi Marip

1) Call to order at 7:54 p.m.

2) Motions

a) Review of the Agenda

Agenda was approved as distributed.

b) Approval of the Minutes from September 20, 2023

Minutes were approved as distributed.

c) Secretary position open for nominations.

Confirm quorum, as per bylaws, five voting members required, quorum met. Carrie Bounds nominated. Carrie Bounds acclaimed as Secretary.

d) Executive vote, request put forward for the society to pay for 50% of new iPads and Apple pencils for teachers.

Current smart boards are on their last legs and in many classrooms aren't even able to operate anymore. The projectors are still usable; iPads can be connected to projectors to have live, immediate interaction between teacher and students and good workflow during teaching.

Motion to approve \$3,210.00 towards iPads & Apple pencils for school. Passed by executive.

3) Bylaw status update

Still waiting to hear back. Last email response from Alberta Corporate Registry indicated they were working on submissions from June 12, 2023. Our bylaws were submitted on June 16, 2023 and we should hear back in due course.

4) Treasurer Report*: Mallory Jackson, Treasurer

Many bank options have been researched; Mallory's recommendation is to remain with CIBC for now due to our high volume of transactions. She also recommends opening a high interest savings account to hold some finances to offset some of the current banking fees.

5) New Business

a) Halloween Event

We are still hoping to pull together a haunted room for Halloween. Hilary to head up the committee and connect with Luis Padilla who previously volunteered to spearhead the event. Plan B is to create a scavenger hunt.

b) Spirit Wear ordering

Looking at an on-demand company used by other schools. Christan & Mike to communicate and look into what are options are to set up an account: https://www.entripy.com/?utm_source=GMB&utm_medium=organic

c) Fundraising & Hot Lunch

Little Caesars is on the docket to run soon. Need to confirm with Allison.

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This Friday, Oct 20th is our first hot lunch, Hot Dog Day. This is our first time combining hot lunches – need to run a survey regarding viability for parents, if it's affordable for average families to pay for multiple hot lunches at once.

6) Open Questions and Discussion:

To contact the Parent's Society, email

WestboroParents@gmail.com

7) Next Meeting

Wednesday, November 22, 2023 at 7:20 p.m.

8) Adjourned at 8:31 p.m.

Westboro Parents Group

Treasurer Report

October Parent Group Meeting

Date	Debits / Credits	Balance	Description
Sep 20, 2023		\$9,566.83	Bank balance at time of last report
Sep 20, 2023	(\$223.54)	chq 063	Fans for School Less Leftover Candy Cups (Courtney Richard)
Sep 20, 2023	(\$55.74)	chq 064	Welcome BBQ Parent Engagement (Hillary Schmidt)
Sep 29, 2023	(\$65.00)		Monthly Bank Fee
Oct 02, 2023	\$90.07		Mabels Labels Fundraiser
Oct 02, 2023	(\$367.50)	chq 065	Hot Lunch Software (EZS Software Inc.)
Oct 17, 2023	\$3,118.30		Hot Lunch E-Transfer Payments (October 2 - 17)

Oct 17, 2023 **\$12,063.42** **Current Bank Balance**

Pending Expenses		
	(\$997.50)	Musical Theatre Performance (Approved September 22, 2023)
	(\$150.00)	ASCA Membership (Approved September 22, 2023)
	(\$405.00)	Gratitude Journals for All Students (Approved September 28, 2023)
	(\$65.00)	Monthly Bank Fee
	TBD	Halloween Party
	TBD	Teacher iPads
	TBD	Hot Lunch - Hot Dogs - October
	TBD	Hot Lunch - Nitza's Pizza - November
	TBD	Hot Lunch - Wok Box - December