

## Westboro Parent's Society

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Westboro Parents' Society Minutes-November 22<sup>nd</sup>, 2023

7:30 p.m. School Library

*\*indicates written report/attachment provided*

### Attendance

**Voting Members:** Christan Rasmussen (President), Hilary Schmidt (Vice-President), Mallory Jackson (Treasurer), Carrie Bounds (Secretary), Allison McColl, Allison Usher

### **Associate Members:**

**Others:** Mike Lastiwka (Principal), Tracey Prouse (Vice-Principal), Cindy Wheeler, Cristina Fehr

- 1) Call to order at 8:36pm
- 2) Review of Agenda  
Agenda approved as presented.
- 3) Approval of the minutes from October 18, 2023  
Minutes were approved as distributed
- 4) Society Status Report: Christan Rasmussen
  - The annual return is now due as of September 2023, since the new bylaws are approved!
  - We can now apply for AGLC which means we can finally do Casinos and raffles.
- 5) Treasurer Report: Mallory Jackson
  - Financials \* see attached
  - We are still banking with CIBC, but have started a high interest savings account to offset the monthly fee we currently pay.
- 6) New Business  
Fundraising: Allison Usher
  - Art Cards were successful
  - Our Little Cesar's Kits have begun selling online. Last orders due Dec 1, 2023
  - Discussing how to potentially have a successful school Bottle Drive.
    - Encourage parents to bring in their bottles when they come in for Parent/Teacher interviews?  
Hot Lunch: Allison Usher
  - It shows that order numbers went down in November and December after we tried to combine the three Hot Lunch order forms together early in October. We understand it may not have been a realistic approach for many families, so in the new year we will go back to monthly Hot Lunch orders.
  - Thank you to all the parent volunteers who have come to help out with Hot Lunch distribution. There are a lot of new faces which is a really nice thing to see.  
Pancake Breakfast: Christan Rasmussen
  - Our Pajama Breakfast will take place on Dec 22, 2023
  - As Kindergartens are not in school on the 22<sup>nd</sup>, they will have their PJ Breakfast a different morning TBD.
- 7) Open Discussion- none
- 8) Next Meeting Wednesday, January 17<sup>th</sup> at 7:30 pm.
- 9) Adjourned at 9:02pm

Westboro Parent's Society			Treasurer Report
			November 22, 2023 Meeting
Date	Debits / Credits	Balance	Description
Oct 17, 2023		\$12,063.42	Bank balance at time of last report
Oct 31, 2023	(\$65.00)		Monthly Bank Fee
Nov 08, 2023	(\$403.08)	chq 0068	Gratitude Journals (Courtney Richard)
Nov 13, 2023	\$52.00		Hot Lunch E-Transfer Payments (October 26 - November 13)
Nov 17, 2023	(\$336.25)	chq 0067	October Hot Lunch - Milk (AES Lunch Box)
Nov 17, 2023	(\$1,040.00)	chq 0071	November Hot Lunch (Nitza's Pizza)
<b>Nov 22, 2023</b>		<b>\$10,271.09</b>	<b>Current Bank Balance</b>
<b>Pending Expenses</b>			
	chq 0066	(\$338.26)	October Hot Lunch - Hot Dogs (Allison Usher)
	chq 0069	(\$75.45)	Postage for Art Cards Fundraiser (Allison Usher)
		(\$997.50)	Musical Theatre Performance (Approved September 22, 2023)
		(\$150.00)	ASCA Membership (Approved September 22, 2023)
		(\$65.00)	Monthly Bank Fee
		(\$3,210.00)	Teacher iPads (Approved October 18, 2023)
		TBD	December Hot Lunch - Wok Box
		TBD	Pancake Breakfast
		<b>(\$4,836.21)</b>	<b>Sum of Pending Expenses</b>
		<b>\$5,434.88</b>	<b>Working Balance</b>

\*\*chq 0070 initially issued to Nitza's Pizza and subsequently voided and replaced with chq 0071 after incorrect total was provided on invoice