

Westboro Parents' Society

Westboro Parents' Society Minutes- March 13, 2024

7:30 p.m. School Library

**indicates written report/attachment provided*

Attendance

Voting Members: Christan Rasmussen (President), Hilary Schmidt (Vice-President), Mallory Jackson (Treasurer), Carrie Bounds (Secretary), Allison McColl

Associate Members:

Others: Mike Lastiwka (Principal), Tracey Prouse (Vice-Principal), Lindsey Stephen (STEPS),

Call to order at 8:13 p.m.

- 1) Review of Agenda
 - a) Agenda approved as presented.
- 2) Approval of the minutes from January 17, 2024
 - a) Minutes approved as distributed
- 3) Society Status Report: Christan Rasmussen
 - a) Our financial return is now overdue. Due to the new bylaws, it was due in September 2023.
ACTION: Christan to email Mallory the excel documents for preparation.
- 4) Treasurer Report: Mallory Jackson
 - a) Financials * see attached
 - b) We still have to sort out some kinks regarding the new bank account we opened for all of our e transfers. We would like to find a bank that successfully deals with fundraising societies and the ability for many transactions to make things more cost effective.

New Business:

- 5) Fundraising
 - a) Looking into a fundraising read-a-thon. Each kid will get a QR code to advertise to family and friends. Donations are not based per book, but instead, per hour that the kids read. With the start-up package that we will receive, we can build awards into the program for the kids to work towards. As a school, we can also try and offer larger awards like Westboro Wear or even another scooter. Our goal is to potentially have this up and running after Spring Break (April 2-30?).
 - b) There will be a Bottle Drive during PARENT TEACHER INTERVIEWS. Please bring a bag of bottles to the school courtyard during interviews.
 - c) We would like to make the Family Dance cost recovery again this year and move away from Family Dance as a fundraiser.
- 6) Hot Lunch:
 - a) We are back to our monthly ordering schedule.

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7) Open Discussion

Motion: Moved to approve \$200 for Parent Council event refreshments for Dr. Kate Randall council event on April 8th. Approved.

Motion: Moved to approve \$200 for Bev Facey Drama event on April 12th. Approved.

Adjourn 9:02 p.m.

Next meeting Wednesday, April 17, 2024 at 7:30pm.

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Treasurer Report

March 13, 2024 Meeting

Date	Debits / Credits	Balance	Description
Jan 16, 2024		\$11,803.38	Bank balance at time of last report
Jan 19, 2024	(\$706.50)	chq 0077	January Hot Lunch (Cob's c/o Kako Holdings Inc.)
Jan 19, 2024	(\$500.00)	chq 0080	Director's Insurance (The Co-operators)
Jan 19, 2024	(\$954.00)	chq 0081	Liability Insurance (The Co-operators)
Jan 23, 2024	\$586.00		Little Ceasar's Fundraiser
Jan 26, 2024	(\$124.91)	chq 0082	January Hot Lunch Supplies - Hot Dogs (Allison Usher)
Jan 26, 2024	(\$621.74)	chq 0078	January Hot Lunch (Booster Juice)
Jan 26, 2024	(\$336.25)	chq 0083	January Hot Lunch Milk (AES Lunchbox)
Jan 31, 2024	(\$65.00)		Monthly Bank Fee
Feb 6, 2024	(\$3,210.00)	chq 0079	iPads and Apple Pens (Westboro Elementary School)
Feb 16, 2024	(\$1,064.55)	chq 0085	February Hot Lunch (Nitza's Pizza Pasta)
Feb 21, 2024	(\$309.72)	chq 0086	Yoga Mats and Storage Bins (Courtney Richard)
Feb 23, 2024	(\$111.88)	chq 0084	February Hot Lunch Milk (AES Lunchbox)
Feb 23, 2024	(\$797.50)	chq 0076	Musical Theatre Performance (Alberta Musical Theatre Company)
Feb 29, 2024	(\$65.00)		Monthly Bank Fee
Mar 8, 2024	(\$852.50)	chq 0087	March Hot Lunch (Purple Perogy c/o Lisa Lastiwka)
Mar 12, 2024	\$4,440.20		Hot Lunch E-Transfer Payments (January 19 - March 12)
Mar 12, 2024		\$7,110.03	Current Bank Balance
Pending Expenses			
		(\$65.00)	Monthly Bank Fee
		(\$1,200.00)	March Hot Lunch (Nitza's Pizza)
		(\$350.00)	March Hot Lunch Milk (AES Lunchbox)
		(\$1,615.00)	Sum of Pending Expenses
		\$5,495.03	Working Balance