

## Westboro Parents' Society

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Westboro Parents' Society Minutes- Jan 14, 2025

7:30 p.m. School Library

*\*Indicates written report/attachment provided*

### Attendance

**Voting Members:** Christan Rasmussen (President), Hilary Schmidt (Vice-President), Carrie Bounds (Secretary), Kate Weberg (Treasurer), Christine Cooper, Andrea Thibert, Allison McColl

**Associate Members:**, Cetara Greschuk, Vanessa MacDonald

**Others:** Shelby Labrecque (Principal), Tracey Prouse (Vice Principal)

- 1) Call to order at 8:03 p.m.
- 2) Review of Agenda  
Agenda approved as presented.
- 3) Approval of the minutes from November 19, 2024  
Minutes were approved as distributed
- 4) Treasurer Report
  - a) Financial Report- *\*see attached*
  - b) Executive Members voted on Dec 10/24 at a Virtual Meeting to approve \$750 for PJ's and Treats Day (which replaced our Pancake Breakfast with pre-prepared food).
    - A huge thank you to Christine Cooper and Andrea Thibert for doing all the research and leg work to make this day possible for the students.
  - c) On Dec 30/24 our 2023 AB Annual Return was submitted, and now we wait.
- 5) A Look Ahead
  - a) Discontinue Event Liability Insurance- We no longer host huge fundraising events (even our family dance has now become a cost recovery under the school council), so it is moved to cancel this insurance to save us \$1000 a year on Liability fees.
    - motion passed to cancel liability insurance
  - b) Director's Insurance renewal
  - c) Alberta Musical Theater, request made to host Rapunzel on Feb 5/25
    - motion passed to approve up to \$1000 for AB Musical Theatre on Feb 25, 2025
  - d) Hot Lunch- our next catered lunches will be Cobbs and Booster Juice on Jan 24, and Taco Time on Feb 14.
    - Nicole Rutkowski has been doing an amazing job orchestrating these new vendors with our brand-new user-friendly site Munchalunch.
- 6) Open Discussion
  - We are still waiting on CRA for our status
- 7) Adjourn 8:15 pm  
Next Meeting February 11, 2025

Westboro Parent's Society

Treasurer Report

Jan 14, 2025

Date	Withdrawals	Deposits	Balance	Description
Sept 26, 24			\$1.00	Cash Deposit
<b>January 14, 2025</b>			<b>\$1.00</b>	<b>Current Servus Credit Union Common Shares Account</b>
Nov 19, 2024			\$5,130.57	Opening Balance Servus Credit Union
Nov 22, 2024	(\$1,136.00)			Chq #2 - Canadian Brewhouse (Nov 22 Hot Lunch)
Nov 25, 2024		\$409.92		MunchALunch
Dec 02, 2024		\$859.94		MunchALunch
Dec 05, 2024		\$651.11		Art Cards by Kids Fundraiser
Dec 09, 2024		\$519.64		MunchALunch
Dec 09, 2024	(\$1,132.50)			Chq #3 - Panago Pizza Wye Rd (Dec 6 Hot Lunch)
Dec 23, 2024	(\$363.71)			Chq #5 - Christine Cooper (PJ & Treats Day)
Jan 06, 2025	(\$305.75)			Chq #4 - Andrea Thibert (PJ & Treats Day)
<b>January 14, 2025</b>			<b>\$4,633.22</b>	<b>Current Servus Credit Union Bank Balance</b>
<b>Jan 14, 2025</b>			<b>\$4,634.22</b>	<b>Total Funds for ALL Accounts</b>
<b>Pending Transactions</b>				
	(\$500.00)			Director's Insurance (The Co-operators)
	(\$954.00)			Liability Insurance (The Co-operators) - Intention is to cancel this
			(\$1,454.00)	<b>Sum of Pending Transactions</b>
			<b>\$3,180.22</b>	<b>Working Balance</b>